

## GROUP ANALYSIS NORTH

### Cancellation Policy

All cancellations or withdrawal from courses must be put in writing and sent the administrator at [adminstrtor@groupanalysisnorth.com](mailto:adminstrtor@groupanalysisnorth.com)

#### Deposits and application fees are non-refundable

Course fees are refundable once paid subject to the amount of notice given prior to the start of the course:

- 8 weeks or more** 95% of the full course fees will be refunded
- 6 – 8 weeks** 50% of the full course fees will be refunded
- 4 – 6 weeks** 25% of the full course fees will be refunded
- 4 weeks or less** No refund

All students are liable to pay all the course fees once a course has started irrespective of whether they attend all training days or complete the course.

#### Refund Policy for Workshops and Events

Event fees are refundable subject to the amount of notice given by the participant prior to the workshop/event taking place:

- |                        |   |
|------------------------|---|
| <b>4 weeks or more</b> | 100% of the fee will be refunded, less £20.00 admin fee |
| <b>2 - 4 weeks</b>     | 50% of the fee will be refunded                         |
| <b>2 weeks or less</b> | No refund   |